



Regional Networks

Action Plan from 4th December 2008

Actioned from chairs meeting.

Kipper Paterson Region 9 Glasgu agus nan Eilean Siar
10/01/2009

Regional Networks Chairs and Secretary Action Plan

<u>Agenda Item</u>	<u>Description</u>	<u>Owner</u>	<u>% complete</u>	<u>Comments</u>
1	No action required			
2.	No absences reported.			
2.1	Minutes were not recorded at previous meeting.			
2.2	No matters arising			
3.	Distribution of Protocol to Chairs.	KP R9	100%	Done before Christmas all chairs confirmed receipt.
3.1	Skills and interest matrix to be completed by chairs.	Region Chairs	11%	Region 9 only confirmed region to have completed but cut off point not yet reached.
3.2	Discussion replies to be returned to R9 chair by 9 th January.	Region Chairs/ KP R9	0%	None received but for discussion at meeting 21 st January.
3.3	Agenda to be set for next meeting.	KP R9/AT R8	100%	Agenda sent by KP R9 to AT R8 for approval to distributed Saturday 10 th January.

<u>Agenda Item</u>	<u>Description</u>	<u>Owner</u>	<u>% complete</u>	<u>Comments</u>
4.1	National event 12 th May 2009	JMR5/ACSG	0%	To be discussed at Meeting 21 st January Action Sheet will be updated.
4.2	As per 3.3	ATR8/KPR9	100%	It was decided to have this as a regular meeting rather than a chairs meeting. This will be actioned under 3.3.
5.	Forward meeting plan.	Region Chairs	7%	To be completed at 21 st January Meeting.

KP R9 = Kevin Paterson Region 9 Chair
 GH R9 = Greg Hine Region 9 Secretary
 AT R8 = Allan Todd Region 8 Chair
 JM R5 = Jim Maryniak Region 5 Chair
 ACSG = Anne Cook Scottish Government.

